

Guilden Sutton Parish Council
Draft Minutes of the Annual Parish Council meeting held on Thursday 16th May
2019 at 7.23pm in Guilden Sutton Church Hall

PART 1

Chairman: Cllr W Moulton,

Present: Cllr D Hughes, Cllr P Paterson, Cllr A Davis (7.25pm), Cllr I Brown and Cllr M Parker, Cllr Littlewood and Cllr Proctor.

Clerk: Ms L Tiplady

In attendance: 6 members of the public.

1 Procedural matters.

(a) Current Chairman stands down

(b) To elect a Chairman for the year 2019/2020 It was proposed by Cllr Paterson to nominate Cllr Moulton as the Chairman for the year ahead, this was seconded by Cllr Ringstead. RESOLVED unanimously. Cllr Moulton accepted the role and took the Chair for the rest of the meeting. Cllr Moulton thanked Cllr Brown for her service to the Council during a hard year.

(c) To elect a Vice-Chair for the year 2019/2020. It was proposed by Cllr Paterson that Cllr Hughes be nominated as Vice-Chair, this was seconded by Cllr Brown. RESOLVED unanimously. Cllr Hughes accepted the role of vice-chair.

(d) Code of Conduct and Member's interests. All Councillors filled in the declaration of acceptance form. Members interest forms were filled in after the meeting.

(e) Appointment of sub-committees and representatives to external organisations.

Employment committee: Cllr Ringstead, Cllr Hughes and Cllr Moulton.

Finance committee: Cllr Hughes, Cllr Moulton and Cllr Proctor.

GSGS steering group: Cllr Davies and Cllr Hughes will represent the Parish Council on the steering group. All members are welcome to attend update meetings with Sarah Jessop.

Neighbourhood plan representatives: Cllr Proctor, Cllr Ringstead and Cllr Paterson.

Transport representative: Cllr Ringstead

Tree Warden: Cllr Brown

SID representative: Cllr Moulton

Footpaths: Brian Lewin

Website and Facebook: Brian Lewin and Cllr Littlewood

It was proposed by Cllr Paterson and seconded by Cllr Davis to accept the above appointments.

(f) Apologies. Apologies from Cllr M Parker

(g) Declarations of interest. Cllr Hughes and Cllr Davis declared an interest as members of the Guilden Sutton Green Space (GSGS) Group.

(h) Confirmation of the minutes of the Ordinary meeting of the Council held on Wednesday 17th April 2019. It was proposed by Cllr Paterson and seconded by Cllr Brown and agreed that the minutes of the Ordinary meeting of the Council held on Wednesday 17th April 2019 should be approved. The minutes were signed by the Chair as a true record of the meeting.

(i) Dates of future meetings.

Wednesday 5th June

Wednesday 17th July

Wednesday 4th September

Wednesday 2nd October

Wednesday 6th November

Wednesday 4th December

All meetings will be in the Village Hall at 7.30pm.

2. Community engagement/Communications:

(a) Visiting officers.

PCSO Makin was unable to attend the meeting but provided a report to the Clerk prior to the meeting. PCSO Makin will be visiting Arrowcroft Road at peak school times as much as his shift pattern allows. The next police surgery dates are:

Saturday 18th May – 9.30am

Thursday 23rd May - 6pm

ACTION: Clerk to email PCSO Makin to ask if a village surgery could take place in Guilden Sutton.

(b) Visiting Members. No members present.

(c) Public speaking time. A resident confirmed following discussion during the Annual Parish Meeting that the 20mph speed signs are enforceable

(d) Public correspondence.

A letter has been received from St John the Baptist Church thanking the Parish Council for their help in gaining the cemetery grant money.

A resident emailed to express concerns regarding the fence by the shops and Village Hall Car Park. Cllr Hughes confirmed that the fences are the responsibility of the residents.

The Clerk had received a comment from a resident about the lack of a swing in the village.

An email was also received from a resident who had reported overgrown weeds on School Lane and Guilden Sutton Lane. Sarah Jessop on behalf of the Guilden Sutton Green Space (GSGS) group informed the Council that site layouts were being investigated which fit in with the expectations of the Parish Council and GSGS group

but taking into account the limitations of the Mersey Forest. The sketches will be ready for the next meeting. A fundraising sub-committee has been set up to raise money for the second field.

A resident noted that the Church Hall room layout is better than the Village Hall for meetings.

(e) Report from surgery held on Saturday 4th May 2019. Cllr Davis and Cllr Hughes attended the surgery.

A resident raised concerns about the trees on the land next to the Village Hall car park.

A resident thanked the Parish Council for objecting to the Wembrook Planning application. A resident raised concerns about the 20mph speed limits in the Village. Cllr Ringstead and Cllr Paterson will attend the next Parish Council Surgery on the 1st June.

ACTION:Clerk to resend speed figures used for the 20mph implementation to Councillors

(f) Website. The Clerk discussed the benefit of having specific Parish Council email addresses.

ACTION:Mr Lewin will set up new email addresses for the new Councillors and all future correspondence will be via these addresses.

(g) Newsletter.

Cllr Hughes will arrange for the Marigold to be updated with the new Councillors details.

The entry for June's submission to the Guilden Sutton and Vicars Cross Voice will include a summary of the Chairman's report and an introduction to the new Council.

3. Planning.

Cllr Proctor had expressed concerns between meetings that the ward was wrong on the Linton application. The Clerk has emailed planning who are looking into changing this.

(a) New/recent applications.

New planning Application

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| 19/00941/FUL | Linton Hare Lane Guilden Sutton Chester CH3 7ED Proposed two storey side extension, single storey rear and roof alterations to provide second floor Comments by 17th May 2019 Visit:Cllr Davis and Cllr Brown Response:Objection on the grounds of large extension in the Green Belt |
| 19/01359/FUL | 7 Moorcroft Crescent Guilden Sutton Chester Cheshire CH3 7HA Two storey side extension Comments by 23rd May 2019 Visit: Cllr Paterson and Cllr Littlewood |

It was proposed by Cllr Ringstead and seconded by Cllr Davis to accept the responses to planning. Cllr Proctor did not vote in favour of the objection to the Linton planning application.

Awaiting Decision

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| 18/04140/FUL | Bunnies Day Nursery Chester Rugby Union Football Club Hare Lane Guilden Sutton Chester CH3 7DB Demolition of existing nursery building and erection of new single storey nursery building with associated play areas with 1.8m high railings and car parking Status: Awaiting decision |
| 18/04703/OUT | Land At School Lane Guilden Sutton Chester Outline application with some matters reserved for erection of two dwellings and associated access works Status: Awaiting decision |
| 18/04775/FUL | 9 Oaklands Guilden Sutton Chester Cheshire CH3 7HE Single storey side extension, re-fenestration to whole property and cladding to front elevation. Status: Awaiting decision |
| 18/04641/OUT | Land adjacent to 18 Ash Bank, Hare Lane, Pipers Ash, Chester Erection of one two storey dwelling. Status: Awaiting decision |
| 19/00394/FUL | Guilden Sutton Church Of England Primary School Arrowcroft Road Guilden Sutton Chester CH3 7ES Single storey extension and external free standing canopy Status: Awaiting decision |
| 19/00416/FUL | The Woodlands Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL Demolition/removal of existing outbuildings and erection of single storey extensions to sides of dwelling and addition of new outbuilding Status: Awaiting decision |

Decision made

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| 18/04216/FUL | Wembrook Belle Vue Lane Guilden Sutton Chester Cheshire CH3 7EJ Proposed lifting of the ridge to provide first floor accommodation including dormer windows |
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| | Status: Refusal |
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(b) Neighbourhood Plan. The next meeting date has been set but the group are still waiting on the results of the Wildlife survey.

4. Training/Events/Meetings.

Cllr Moulton expressed a wish to attend the ChALC Chairman's training. It was proposed by Cllr Ringstead and seconded by Cllr Hughes to arrange this training
ACTION:Clerk to contact ChALC to confirm attendance on the course.

5. Parish Car Park.

Quote received from Mid Cheshire Grounds Maintenance to cut down a tree on the Parish Car Park for £100+VAT.

ACTION: Clerk to contact insurance company to discuss tree roots and the Parish Councils policy. Cllr Hughes and Cllr Brown will visit the site.

6. Leisure Services.

(a) Playing field. Mid Cheshire now have access to the playing field. Due to the very long grass they are going to do a few extra cuts free of charge to get it back to standard. The calendar of grass cutting was distributed to all Councillors.

(b) Play Area. Cllr Hughes thanked Cllr Davis for removing 8 bags of leaves from the park.

(c) Footpaths/Footways. It was noted that weeds are an issue in the village especially nettles on the dingle path.

ACTION:Clerk to report issues to CWAC.

(d) Mobile Library.

The mobile library will be visiting the parish on:

3 June, 24 June, 15 July, 5 August, 16 September, 7 October, 28 October, 18 November, 9 December

Stopping at: Hare Lane (post box) 9.30 - 9.50am, Moorcroft Crescent 10.00 – 10.15am and Village Hall Car Park 10.30 – 12.00 noon.

ACTION:Cllr Moulton to put up an updated list of Mobile Library dates for the noticeboards.

7. Public Transport

Nothing to report.

8. Highways

(a) SID Group. Cllr Moulton has been corresponding with Ian Rutherford in relation to SID. Repairs have been made to the SID device but he is unsure if they will be upto Cllr Moulton's standards. It was noted that a SID is left unattended in Littleton and it was discussed whether Guilden Sutton Parish Council could do the same.

ACTION: Cllr Moulton will arrange for the SID to be used for one week in July. Mr Lewin to ask on website for volunteers to use SID. Clerk to contact Littleton Parish Clerk about SID rules.

(b) Standing consideration of Highways matters . It was proposed by Cllr Paterson and seconded by Cllr Proctor to grant £250 to the Rugby Club for pavement changes.

ACTION: Clerk to arrange cheque for Rugby Club for next meeting.

(c) Hill Top Road/Arrowcroft Road junction

Cllr Hughes and the Clerk met with Mr Bateman (CWAC) to discuss the planters proposal; CWAC are unable to finance the project. Cllr Proctor suggested a voluntary one way system and other ideas included cones, signs and a Parish Council presence. Cllr Hughes and the Clerk also attended a meeting with PCSO Jack Makin and a School Governor. PCSO Makin is going to issue advisory notices and fixed penalties if cars are parked illegally. The School are going to distribute a Parents Parking Charter for all parents to sign. The headteacher is going to arrange homework to design a poster addressing road safety concerns. The Clerk has produced a questionnaire for residents of Arrowcroft Road and Hilltop Road.

ACTION:Clerk to distribute questionnaires to local residents.

9. Finance

(a) Income.

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| Precept | £24,000 |
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(b) Payments.

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| Lisa Tiplady (April Wages) | £343.72 |
| Northwest Signs | £114 (including £19.00 VAT) |
| Lisa Tiplady (Stamps) | £14.64 |
| HM Land registry | £4.00 |

It was proposed by Cllr Paterson and seconded by Cllr Ringstead to accept the financial information and approve the payments put forward.

- (c) Balances / Bank statements/Payment schedule cash book. The co-op bank statement value correct upto 1st May was £58,982.65
- (d) Internal audit. Waiting for bank statements from Scottish Widows. Defer to next meeting
- (e) To review and approve section 1 of the Annual return Waiting for bank statements from Scottish Widows. Defer to next meeting
- (f) To review and approve section 2 of the Annual return Waiting for bank statements from Scottish Widows. Defer to next meeting

10. Environment

(a) StreetCare.

It was noted that the paint is flaking off the green bench on Cinder Lane and the bench on Guilden Sutton Lane needs cleaning. The Clerk has confirmed with Mid Cheshire that the stone on the memorial garden will be fitted shortly.

ACTION: Cllr Davies to paint the Cinder Lane bench and Cllr Paterson to clean Guilden Sutton Lane bench.

(b) Dog Fouling. There has been no correspondence from CWAC in reply to asking for a bin at the start of the greenway.

(c) Trees and Hedges, planters and bulbs. Cllr Brown noted that the tree on Oaklands still has nails from the estate agent board. The planters will shortly be planted as follows; Pipers Ash triangle- Sue Proctor, Guilden Sutton Lane- Cllr Moulton And Station Lane-Cllr Ringstead

(d) Guilden Sutton Green Space

11. CWAC and other organisations

(a) CWAC correspondence. Stuart Bateman from CWAC has enquired if the PARish Council know any landowners on Wicker Lane who may be willing to dedicate land to create a footway off the highway to connect Guilden Sutton with the A51.

ACTION: Clerk to contact landowner.

(b) ChALC/NALC

(c) CPRE. The Clerk has given CPRE up to date contact details and they are now sending magazines direct to the Clerk.

(d) Defibrillators.

(e) Police and Fire services. Nothing to report.

12. Guilden Sutton Primary School

Cllr Hughes noted that Mrs Southall's retirement farewell was very popular and her picture was in the Chronicle. Cllr Davis has been cutting the hedge around the school

back to the rails. Cllr Brown attended a young leader walk with the School around the village looking for ways to enhance the village.

ACTION: Cllr Brown to speak to Mrs Rainford to see reports from the project.

13. Community Events

The Village fete will take place on the 13th July on the School playing field.

14. Village Hall Management Committee

The Community Association AGM will take place on Monday 20th May at 8.15pm in the Marigold Room, Village Hall. All welcome

15. Members information /speaking time

Cllr Proctor raised concerns about not having sufficient information before meeting to make a decision.

Meeting closed 9.57 pm